



Florida International University Police Department



Special Events Information

Organization: _____ Telephone: _____ - _____ - _____

Street Address: _____ State: _____ City: _____ Zip: _____

Name of Event: _____ Date: ____/____/____

Starting Time: _____ AM/PM Ending Time: _____ AM/PM

Event Location: _____

How is the event being promoted: _____
(Radio, TV, Posters or other. Explain.)

Estimated Attendance: _____ Admission Fee: _____ Is Alcohol being served: YES ___ NO ___

Brief Description of Event:

Have there been any fights, demonstrations, or any type of violence associated with the participants of this or similar events? If yes, please explain.

Location(s) where this or similar event have been held in the past:

Person Responsible for expenses of event: _____

Telephone: Business _____ - _____ - _____ Home _____ - _____ - _____
Mobile _____ - _____ - _____ Fax _____ - _____ - _____

Billing Address: _____ State: _____ City: _____ Zip: _____

Email Address: _____

Can we send invoice to your email address: YES ___ NO ___

Affirmation: I do solemnly swear the information provided is true to the best of my knowledge.

Name (Print): _____

Signature: _____ Date: ____/____/____

*** Rate is \$83.55 per hour for an Officer and \$102.10 per hour for a Supervisor; minimum charge is two (2) hours.**